



## Training Registration

<p>Agency Name <input style="width: 90%;" type="text"/></p> <p>Address 1 <input style="width: 90%;" type="text"/></p> <p>Address 2 <input style="width: 90%;" type="text"/></p> <p>City <input style="width: 90%;" type="text"/></p> <p>State <input style="width: 15%;" type="text"/> Zip Code <input style="width: 15%;" type="text"/></p> <p>Phone Number <input style="width: 90%;" type="text"/>  <small>(no dashes or parentheses)</small></p> <p><small>* Pursuant to NYS Personal Privacy Protection Law, DCJS is authorized to collect personal identifying information as part of a public safety agency record. Personal identifying information on this form shall not be revealed, released, transferred, disseminated or otherwise communicated orally, in writing, or by electronic means other than to the registrant. Disclosure of personal identifying information is voluntary. Refusal to provide personal identifying information shall not result in the denial of any right, benefit or privilege.</small></p>	<p style="text-align: center;"><b>Individual Attending (one per registration):</b></p> <p>Last Name <input style="width: 90%;" type="text"/></p> <p>First Name <input style="width: 90%;" type="text"/></p> <p>S.S.N.* <input style="width: 15%;" type="text"/> D.O.B. <input style="width: 15%;" type="text"/>  <small>(last 4 digits) (mmddyyyy)</small></p> <p>E-mail <input style="width: 90%;" type="text"/></p> <p>Position <input type="checkbox"/> Police Officer Rank <input style="width: 15%;" type="text"/></p> <p><input type="checkbox"/> Peace Officer Type <input style="width: 15%;" type="text"/></p> <p><input type="checkbox"/> Civilian Type <input style="width: 15%;" type="text"/></p> <p><input type="checkbox"/> Federal Law Enforcement Type <input style="width: 15%;" type="text"/></p> <p>Status <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Volunteer</p>
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*Please select your desired training site.*

*Registrations must be submitted a **minimum of 2 weeks** prior to the start of the course, unless otherwise specified in the announcement. Confirmation notices will be E-mailed to the address provided below one week prior to the start of the course. The specific location and time will be given upon confirmation of attendance.*

<p><b>Attendance Confirmation:</b></p> <p>E-mail <input style="width: 90%;" type="text"/></p> <p>Fax Number <input style="width: 90%;" type="text"/>  <small>(no dashes or parentheses)</small></p> <p><small>Primary notification will be done via E-mail, faxes will only be used as an alternative.</small></p>	<p><b>Supervisory Approval:</b></p> <p><small>(Please provide the following information for the individual authorizing your course attendance.)</small></p> <p>Name <input style="width: 90%;" type="text"/></p> <p>Rank <input style="width: 90%;" type="text"/></p> <p>E-mail <input style="width: 90%;" type="text"/></p>
<p><b>Course Completion Certificate:</b></p> <p>E-mail <input style="width: 90%;" type="text"/></p> <p><small>DCJS is no longer mailing Course Completion Certificates via USPS. A valid E-mail address is now required in order to receive your certificate.</small></p>	

**THE MPC PREFERS TO RECEIVE YOUR REGISTRATION ELECTRONICALLY**

**Please use the "Submit by E-mail" button below.**

If you have difficulty submitting electronically, you may complete the form online (please do not handwrite), click the 'Print Form' button and fax to (518) 457-6965.

Please complete and return a **minimum of 2 weeks** prior to the start of the course, unless otherwise specified in the announcement.

***Incomplete, Improper or Illegible registrations will be returned.***