

NYS Canalway Grant Program

1. **Question Ref:** Q_105
Question Type: Threshold

Is the project located on the New York State Canal System in one or more of the Canalway Grant eligible municipalities?

HELP SECTION

See the New York State Canal Corporation Web site for [map and list of Canalway Grant eligible municipalities](#).

2. **Question Ref:** Q_31
Question Type: Threshold

Does the applicant list matching funds totaling at least 50% of the project?

HELP SECTION

A 50% match will be required on all grants and must be fully documented (invoices and cancelled checks) according to standard requirements the Office of the State Comptroller. Qualifying match includes in-kind services, federal, other state funding, donated services or volunteer labor, force account (paid labor), supplies and materials and land acquisition (however, grants CANNOT be used for land acquisition.) Donated professional services will be valued at the prevailing hourly rate with overhead costs.

3. **Question Ref:** Q_110
Question Type: Threshold

Does the project include capital improvements?

HELP SECTION

Canal eligible capital projects include, but may not be limited to: constructing new buildings, vessels or structures, additions which enlarge, expand or extend existing buildings, vessels or structures; new systems in existing buildings or structures (HVAC,

plumbing, electrical, mechanical); substantial renovations, restorations or rehabilitations of existing buildings, vessels or structures, including reconfigurations (removal or construction of walls, ceilings and flooring, windows, window frames); site preparation and improvements associated with a project (excavation, demolition, roadways, sidewalks, exterior lighting, sprinkler systems, utility hook-ups); acquisition of furnishings, fixtures, machinery and equipment with a useful life in excess of five years; and/or hazardous waste clean-up associated with a project.

4. **Question Ref:** Q_184
Question Type: Basic

NYS Assembly District(s) where the project is located. (please enter a number between 1 and 150 that represents your Assembly District)

HELP SECTION

Click [HERE](http://assembly.state.ny.us/mem/?sh=search) (<http://assembly.state.ny.us/mem/?sh=search>) to determine your Assembly district.

5. **Question Ref:** Q_190
Question Type: Basic

NY Senate District(s) where the project is located. (please enter a number between 1 and 62 that represents your Senate District)

HELP SECTION

Click [HERE](http://www.nysenate.gov/districts/map) (<http://www.nysenate.gov/districts/map>) to determine your Senate district.

6. **Question Ref:** Q_928
Question Type: Basic

Project Street Address: if the project does not have a definite street address, please skip to "Project without a Street Address" below.

7. **Question Ref:** Q_929
Question Type: Basic

Current State of Project Development (i.e. planning, preliminary engineering, final design, etc)

8. **Question Ref:** Q_930
Question Type: Basic

Explain what makes your project a regional economic priority - for example creates jobs, economic investment, sustainability and community revitalization, etc.

9. **Question Ref:** Q_969
Question Type: Basic

If you are a business, have you been certified as an Minority or Women-owned Business Enterprise (MWBE)?

10. **Question Ref:** Q_970
Question Type: Basic

Additional Project Contact Last Name

11. **Question Ref:** Q_971
Question Type: Basic

Project without a Street Address: please enter a description of the project location. Include project starting/ending street addresses, cities & zip codes if applicable.

12. **Question Ref:** Q_972
Question Type: Basic

Project county or counties.

Required: Yes

13. **Question Ref:** Q_973
Question Type: Basic

Status of State and/or Federal Environmental Review.

14. **Question Ref:** Q_975
Question Type: Basic

Estimated Project Timeline: including project start/completion dates, estimates for design, permitting and construction or other major steps.

15. **Question Ref:** Q_976
Question Type: Basic

Statement of Need

HELP SECTION

Provide a brief summary of the need for the project in the geographic area proposed, the project's financing needs, including funding gaps and, where applicable, describe the additional short and long term jobs that will be created through the development of the proposed project.

16. **Question Ref:** Q_1034
Question Type: Basic

Project Zip Code. (please use Zip+4 if known)

17. **Question Ref:** Q_1049
Question Type: Basic

Contact Last Name

18. **Question Ref:** Q_1050
Question Type: Basic

Contact Title

19. **Question Ref:** Q_1051
Question Type: Basic

Additional Contact Title

20. **Question Ref:** Q_1052
Question Type: Basic

Additional Project Contact First Name

21. **Optional Question Header:**

Applicant Information

Question Ref: Q_546
Question Type: Basic

Legal Name of Applicant

22. **Question Ref:** Q_547
Question Type: Basic

Contact First Name

23. **Question Ref:** Q_549
Question Type: Basic

Type of Applicant (select all that apply)

Required: Yes

Answer Type: Multi Choice

Choice Options: Federal, State, County, City, Town, Village, Tribal, School District, County or Town Improvement District, District Corporation, For-Profit, Not-For-Profit, Individual, Business Corporation, IDA, LDC,LLC,LLP, Public Authority, Public Benefit Corp, Sole-Proprietorship. HDFC,BID, LP

Default Answer:

24. **Question Ref:** Q_550
Question Type: Basic

If you are a DBA, what is your DBA name?

25. **Question Ref:** Q_551
Question Type: Basic

Applicant Street Address

26. **Question Ref:** Q_552
Question Type: Basic

Applicant City

27. **Question Ref:** Q_553
Question Type: Basic

Applicant State

28. **Question Ref:** Q_554
Question Type: Basic

Applicant Zip Code. (please use Zip+4 if known)

29. **Question Ref:** Q_555
Question Type: Basic

Applicant Email Address

30. **Question Ref:** Q_556
Question Type: Basic

Select an applicant ID type from the list below that you normally use to identify your organization on application forms.

HELP SECTION

Applicants will be required to provide the specified ID number upon request by the funding agencies.

31. **Question Ref:** Q_561
Question Type: Basic

Additional Contact Email Address

32. **Question Ref:** Q_562
Question Type: Basic

Additional Contact Phone Number. (please include area code)

33. **Question Ref:** Q_565
Question Type: Basic

Project City

34. **Question Ref:** Q_568
Question Type: Basic

Project State

35. **Question Ref:** Q_572
Question Type: Basic

Project Latitude

HELP SECTION

[Click HERE to determine Latitude](http://itouchmap.com/latlong.html) <http://itouchmap.com/latlong.html>

36. **Question Ref:** Q_573
Question Type: Basic

Project Longitude

HELP SECTION

[Click HERE to determine Longitude](http://itouchmap.com/latlong.html) http://itouchmap.com/latlong.html

37. **Optional Question Header:**

Project Description

- Question Ref:** Q_575
Question Type: Basic

Project Description. Concisely describe the project, indicating the location, what will be planned, designed, and/or constructed, the issues/opportunities to be addressed, and expected outcomes and deliverables. Additional details will be collected later in the application process.

38. **Question Ref:** Q_580
Question Type: Basic

Status of Permits

39. **Question Ref:** Q_582
Question Type: Basic

Estimated Service Life

HELP SECTION

List the estimated service life/useful life of capital expenditure that is the focus of this request.

40. **Question Ref:** Q_651
Question Type: Basic

Applicant Telephone Number, (please include area code)

41. **Question Ref:** Q_1603
Question Type: Basic

Was this project or a phase of this project awarded funding in CFA Round I ?

42. **Question Ref:** Q_1604
Question Type: Basic

If yes, with which agency(s)?

43. **Question Ref:** Q_1605
Question Type: Basic

If funding was received in a prior round of the CFA, indicate the amount of funding received.

44. **Optional Question Header:**

Required Documentation

Question Ref: Q_395
Question Type: Attachment

Maps: Submit a 1:24,000 scale USGS or DOT planimetric map with the subject property circled.

HELP SECTION

An 8½” x 11” section, copy, or printout is acceptable, so long as it shows at least 1:24,000 scale and is clearly marked as to scale and source, including Quad Name and/or Code.

45. **Optional Question Header:**

Planning Initiatives

Question Ref: Q_311
Question Type: Attachment

If the project is specifically identified in a formally adopted plan, submit highlighted copies of the relevant pages of the plan, clearly identifying the source, along with a copy of the resolution adopting or reaffirming the local plan within the last five years. If the project is not specifically identified in a

formally adopted plan, provide written documentation clearly identifying community involvement.

HELP SECTION

If the plans are available electronically, you can provide a link to the documents; however, you will have to specifically reference the page and section supporting the project.

Community involvement can be documented by an official resolution by the governing body of the applicant, approving and/or endorsing the project and affirming public and community support for it; public outreach plan; press releases/announcements; fundraising campaign plans; evidence of public participation, public meetings, and/or events. Provide copies of official project endorsements, partnerships and letters of support.

Rating points can only be assigned when the planning efforts are documented.

46. **Optional Question Header:**

Canalway Grant Program

Question Ref: Q_638

Question Type: Standard Question

Is the project consistent with the "1995 Canal Recreationway Plan"?

Briefly describe how the project meets, promotes or is consistent with the Plan.

HELP SECTION

See the New York State Canal Corporation Web site for downloadable version of the [1995 Canal Recreationway Plan](#).

47. **Question Ref:** Q_15

Question Type: Standard Question

Please select one or more grant areas that applies to the project application.

HELP SECTION

1. **Development & Tourism Promotion.** Projects may include the development of Canal or municipal public parks, park improvements, parking facilities at sites on or related to one of the four canals of the Canal System (Erie, Champlain, Oswego and Cayuga-Seneca), improvements to or restoration of historic canal vessels, structures or sites, programming related to historic canal vessels, structures or sites, Canal tourism-related facilities or structures, including but not limited to permanent, interpretive, informational kiosks, and permanent signs designed to promote sites or facilities related to one of the four canals of the Canal System.

2. **Canalway Land Trail.** Projects can include the construction or enhancement of the Canalway Trail, as outlined in the 1995 Canal Recreationway Plan. Projects must be located along one of the four canals of the Canal System (Erie, Champlain, Oswego and Cayuga-Seneca) or may be trail linkages or connections to existing Canalway Trail segments. The liability for trail projects constructed, owned and maintained by award recipients on non-Canal owned property will remain with the award recipient.

3. **Canal Community Infrastructure Projects.** Projects can be designed to restore, develop and expand the infrastructure along the Canal for the benefit of local communities. Priority projects will include improved amenities for cyclists and boaters, including connectivity (wi-fi) amenities, repair or rehabilitation of existing docking infrastructure, and other canal side capital improvements.

48. **Question Ref:** Q_351

Question Type: Standard Question

Does the applicant have the legal right to own, operate or maintain the project for its duration? Please explain (own, lease, permit, other contractual agreement, etc.)

49. **Optional Question Header:**

Project Detail

Question Ref: Q_337

Question Type: Standard Question

Describe the overall existing condition of the project, sites or facilities. Specifically note any proposed ground-disturbing activities, steps taken to identify historic and/or archeological resources that may be impacted by the project, and measures to protect and assure that there is no adverse impact to significant resources. Identify any structures over 50 years old in the project area, explain their significance, and describe how they will be affected by the project.

HELP SECTION

You will be asked at the end of this application to provide photos, keyed to a site plan, to document the existing conditions. These are part of the required attachments.

50. **Question Ref:** Q_370
Question Type: Standard Question

Explain the strategy and resources for going forward after the project is complete; that is, for implementing grant-funded plans, developing and using grant-funded acquisitions, and maintaining grant-funded improvements.

51. **Question Ref:** Q_1421
Question Type: Standard Question

In addition to the brief project description provided above, please break down the eligible project components and work proposed for each grant for which you are requesting funding. If the grant proposal is part of a larger project, describe the complete project and identify the portion proposed for current grant funding.

HELP SECTION

52. **Question Ref:** Q_314
Question Type: Standard Question

If the project will provide new access and/or ensure open and reasonable access to a property, describe how this will be accomplished. Also describe if new acquisition will provide a buffer or add capacity to existing property.

HELP SECTION

Examples: opening landlocked areas for public use, building a new boat launch on a lake where the public did not have prior access, providing a link to a trail system

53. **Question Ref:** Q_1423
Question Type: Standard Question

If the proposed project involves a remediated brownfield, describe how it will rehabilitate or restore the site.

HELP SECTION

You will be asked at the end of this application to provide a Certificate of Completion from the NYS Department of Environmental Conservation.

54. **Question Ref:** Q_1425

Question Type: Standard Question

Note any special or emergency situations or any State or Federal mandates affecting the need for the project. Describe any threats to the property from negligence, development pressure or inappropriate treatment; be specific as to the seriousness and immediacy.

HELP SECTION

Provide evidence, if available. For example, news articles, community reports, citations by State agencies, consent order issued by State or Federal agencies, etc.

55. **Optional Question Header:**

Planning Initiatives

Question Ref: Q_1429

Question Type: Standard Question

Explain how the project relates to/is consistent with Federal and New York State plans, including the Statewide Comprehensive Outdoor Recreation Plan (SCORP), NYS Open Space Conservation Plan, New York State Historic Preservation Plan, or any other relevant statewide or Federal preservation-related policies and programs (e.g., Heritage Areas System Management Plan, Preserve America, etc.). For these and any other Federal or State plans that apply, cite the internet address and the specific pages of the documents where the proposed project is referenced.

HELP SECTION

Descriptions should specifically reference the planning documents cited in your answer. You should reference page and section of the statewide plan that supports the project.

[For example: "Page 14 of Section 4 of SCORP indicates that ____ facilities are in short supply in our area and that there is a high need for new ____."]]

56. **Question Ref:** Q_1431

Question Type: Standard Question

Explain how the project relates to and advances regional, municipal, or community planning initiatives (for example, Comprehensive Plan, Watershed Management Plan, Local Waterfront Revitalization Program, neighborhood plan, etc.) including historic preservation efforts.

HELP SECTION

You will be asked at the end of this application to provide relevant sections of the documents referenced in this answer. These sections must be highlighted or, if provided electronically, must specifically indicate the page and section of the reference cited.

57. **Question Ref:** Q_1432

Question Type: Standard Question

Describe how public and community support was accomplished through community participation and/or public outreach. Describe the role and experience of municipal agencies, private organizations, consultants, volunteers, and others involved in the project. Explain in detail the recreational or historical contribution of the project and how this will affect the vitality of the surrounding area or community.

HELP SECTION

You will be asked at the end of this application to provide relevant sections of the documents referenced in this answer. These sections must be highlighted or, if provided electronically, must specifically indicate the page and section of the reference cited.

58. **Question Ref:** Q_1385

Question Type: Standard Question

Describe the public benefit that will result from completion of the project. Show why the State should participate in the cost of the project. What is the economic benefit of this project to the citizens and visitors of New York State?

HELP SECTION

For example, how will this project impact the community in terms of community revitalization, revenue generation, visual appeal, health and safety, job creation-retention or waterfront revitalization?

59. **Question Ref:** Q_1450

Question Type: Standard Question

Will the proposed project result in the creation of construction jobs? If so, estimate the number of construction jobs to be created.

Enter zero if not applicable.

60. **Question Ref:** Q_1459

Question Type: Standard Question

Will the proposed project directly or indirectly result in the creation of permanent jobs? If so, estimate the number of permanent full-time equivalent jobs that will be created.

Enter zero if not applicable.

61. **Optional Question Header:**

Reasonableness of Cost

Question Ref: Q_365

Question Type: Standard Question

Describe project status: steps already completed, next steps, and any obstacles to proceeding.

HELP SECTION

Specifically note previous or current measures to research and document the property, evaluate its existing conditions, develop strategies for addressing identified threats, and/or prepare construction documents. Include past or projected dates of these project-preparation activities and identify the person(s) responsible for undertaking such tasks; include relevant experience and background of all parties. If permits are required, identify the permitting agency and the status of the permit applications, with relevant dates.

62. **Question Ref:** Q_1434
Question Type: Standard Question

Describe the administrative structures in place to administer the requested grant. Identify individuals who will be responsible for specific tasks, such as contract and grants administration, fiscal accounting, and project management. For those managers and professionals already hired, describe their qualifications. Summarize consultant selection process and schedule, noting whether it is completed, underway or proposed. For future hires, describe qualifications sought and procurement/hiring method.

HELP SECTION

This description should include relevant experience/background of all parties and their relationship to the applicant. Explain the qualifications of managers and professionals working on the project.

63. **Optional Question Header:**

Reasonableness of Budget and Cost Certification

- Question Ref:** Q_1572
Question Type: Standard Question

Describe and document how the budget and cost were determined.

HELP SECTION

Identify the person(s) responsible for compiling the budget; include relevant experience and background of all parties. What method/approach was used to arrive at estimates? Points are awarded based on the answers you provide. Do not leave blanks. For the Local Waterfront Revitalization Program, please refer to Evaluation of Budget and Cost in the Environmental Protection Fund Request for Applications <http://www.dos.ny.gov/funding/> For the programs administered through OPRHP, please refer to the CFA Selection Criteria that can be found under Grant Program Information at <http://nysparks.com/grants/consolidated-funding-app.aspx>

64. **Question Ref:** Q_1573
Question Type: Standard Question

Describe and document how costs meet eligibility requirements of the program.

HELP SECTION

In addition to documenting eligibility of costs, budget narrative must demonstrate required matching funds will be provided. Points are awarded based on the answers you provide. Do not leave blanks.

For the Local Waterfront Revitalization Program, please refer to Evaluation of Budget and Cost in the Environmental Protection Fund Request for Applications

<http://www.dos.ny.gov/funding/>

For the programs administered through OPRHP, please refer to the CFA Selection Criteria that can be found under Grant Program Information at

<http://nysparks.com/grants/consolidated-funding-app.aspx>

65. **Question Ref:** Q_1574

Question Type: Standard Question

Describe and document how costs clearly relate to and support activities in the proposed work plan.

HELP SECTION

Budget narrative must demonstrate logical justification for all expenses proposed. Points are awarded based on the answers you provide. Do not leave blanks.

For the Local Waterfront Revitalization Program, please refer to Evaluation of Budget and Cost in the Environmental Protection Fund Request for

Applications <http://www.dos.ny.gov/funding/>

For the programs administered through OPRHP, please refer to the CFA Selection Criteria that can be found under Grant Program Information at

<http://nysparks.com/grants/consolidated-funding-app.aspx>

66. **Question Ref:** Q_1575

Question Type: Standard Question

Describe and document how the budget includes adequate detail for all project components involved, is cost-effective, presents necessary and realistic costs, and does not contain extraneous expenses.

HELP SECTION

Budget must be accurate and thorough with no extraneous or ineligible expenses. Budget narrative must include an explanation for the estimate of each budget line and clearly support the applicant's need for financial resources requested to achieve project outcomes.

Budget narrative must describe how the grant recipient will monitor expenditures during the life of the project to ensure that the project stays on schedule and within budget.

Points are awarded based on the answers you provide. Do not leave blanks. For the Local Waterfront Revitalization Program, please refer to Evaluation of Budget and Cost in the Environmental Protection Fund Request for Applications <http://www.dos.ny.gov/funding/>

For the programs administered through OPRHP, please refer to the CFA Selection Criteria that can be found under Grant Program Information at

<http://nysparks.com/grants/consolidated-funding-app.aspx>

67. **Optional Question Header:**

Smart Growth Questions: The NYS Smart Growth Public Infrastructure Policy Act requires that a project meet the relevant smart growth criterion to the extent practicable. Please respond to the questions below regarding smart growth criteria.

Question Ref: Q_1059

Question Type: Smart Growth

Does the proposed project use, maintain, or improve existing infrastructure?
Y/N/Not Relevant. Please explain all responses.

HELP SECTION

If you are maintaining or improving existing infrastructure, please answer “YES”. If you are building new infrastructure, or expanding infrastructure answer “NO” and provide justification that explains the need to build new infrastructure instead of using or improving existing infrastructure.

For specific guidance on rail/port, aviation, and other transportation projects please refer to <https://www.nysdot.gov/programs/RegionalEconomicDevelopmentCouncils>

68. **Question Ref:** Q_1060

Question Type: Smart Growth

Is the proposed project located in a municipal center? Y/N/Not Relevant.
Please explain all responses.

HELP SECTION

Municipal Centers are areas of concentrated and mixed land use that serve as centers of various activities (civic, commercial, recreational, and residential, among others). Specific examples include Central Business Districts; Brownfield Opportunity Areas (BOAs); Downtowns in Local Waterfront Revitalization Program (LWRP) Areas; Transit-Oriented Development, Environmental Justice Areas and Hardship Areas; in many instances, an entire city, village or hamlet can be considered a municipal center. This definition can include development “adjacent to municipal centers” and a “future municipal center” – an area planned and zoned to be a municipal center.

For specific guidance on rail/port, aviation, and other transportation projects please refer to <https://www.nysdot.gov/programs/RegionalEconomicDevelopmentCouncils>

69. **Question Ref:** Q_1061

Question Type: Smart Growth

Is the proposed project located in a developed area or an area designated for concentrated infill development in a municipally approved comprehensive land use plan, local waterfront revitalization plan and/or brownfield opportunity area plan? Y/N/Not Relevant. Please explain all responses.

HELP SECTION

Please explain how your project advances infill development or redevelopment in existing developed areas consistent with an approved plan. Infill development includes redevelopment, rehabilitation and new development between existing buildings on vacant or under-utilized sites.

For specific guidance on rail/port, aviation, and other transportation projects please refer to <https://www.nysdot.gov/programs/RegionalEconomicDevelopmentCouncils>

70. **Question Ref:** Q_1062

Question Type: Smart Growth

Will the proposed project protect, preserve and enhance the State's resources, including agricultural land, forests, surface and groundwater, air

quality, recreation and open space, scenic areas, and significant historic and archeological resources? Y/N/Not Relevant. Please explain all responses.

HELP SECTION

Beyond simply avoiding or minimizing negative environmental impacts, please indicate the resources that may be impacted by your project and how your project will preserve and enhance these resources.

For specific guidance on rail/port, aviation, and other transportation projects please refer to <https://www.nysdot.gov/programs/RegionalEconomicDevelopmentCouncils>

71. **Question Ref:** Q_1063
Question Type: Smart Growth

Will the proposed project foster mixed land uses and compact development, downtown revitalization, Brownfield redevelopment, the enhancement of beauty in public spaces, the diversity and affordability of housing in proximity to places of employment, recreation and commercial development and the integration of all income and age groups? Y/N/Not Relevant. Please explain all responses.

HELP SECTION

Please explain how your project advances these objectives and improves the quality of life in your community.

For specific guidance on rail/port, aviation, and other transportation projects please refer to <https://www.nysdot.gov/programs/RegionalEconomicDevelopmentCouncils>

72. **Question Ref:** Q_1064
Question Type: Smart Growth

Will the proposed project provide mobility through transportation choices including improved public transportation and reduced automobile dependency? Y/N/Not Relevant. Please explain all responses.

HELP SECTION

There are many alternatives to automobile transportation. Please explain how your project provides or complements alternatives to automobile travel such as bikes, pedestrians, public transit, air travel or rail travel.

For specific guidance on rail/port, aviation, and other transportation projects please refer to <https://www.nysdot.gov/programs/RegionalEconomicDevelopmentCouncils>

73. **Question Ref:** Q_1065
Question Type: Smart Growth

Will the proposed project involve coordination between state and local government and inter-municipal and regional planning? Y/N/Not Relevant. Please explain all responses.

HELP SECTION

Identify any interaction between the applicant and any municipal and county governments, planning boards, regional planning associations or similar organizations. Document any outreach by the applicant to these organizations regarding the project and any relevant correspondence.

For specific guidance on rail/port, aviation, and other transportation projects please refer to <https://www.nysdot.gov/programs/RegionalEconomicDevelopmentCouncils>

74. **Question Ref:** Q_1066
Question Type: Smart Growth

Will the proposed project involve participation in community based planning and collaboration? Y/N/Not Relevant. Please explain all responses.

HELP SECTION

Please explain how the project results from an inclusive, multi-stakeholder (including traditionally underserved populations) process of community-based planning and collaboration. To assist with your explanation, identify any affected community groups or organizations with an interest in the proposed project and if the planning process involved outreach to citizens and stakeholders at all stages of development of the project.

For specific guidance on rail/port, aviation, and other transportation projects please refer to <https://www.nysdot.gov/programs/RegionalEconomicDevelopmentCouncils>

75. **Question Ref:** Q_1067

Question Type: Smart Growth

Will the proposed project ensure predictability in building and land use codes?
Y/N/Not Relevant. Please explain all responses.

HELP SECTION

Provide any additional relevant information.

For specific guidance on rail/port, aviation, and other transportation projects please refer to <https://www.nysdot.gov/programs/RegionalEconomicDevelopmentCouncils>

76. **Question Ref:** Q_1068

Question Type: Smart Growth

Will the proposed project promote sustainability by strengthening existing and creating new communities which reduce greenhouse gas emissions and do not compromise the needs of future generations, by among other means encouraging broad based public involvement in developing and implementing a community plan and ensuring the governance structure is adequate to sustain its implementation? Y/N/Not Relevant. Please explain all responses.

HELP SECTION

Please explain how your project promotes sustainability. For example does your project include buildings and plans that seek to minimize consumption of fossil fuels (coal, petroleum), reduce water usage / consumption, and encourage the use of renewable energy (wind, solar, and geo-thermal).

For specific guidance on rail/port, aviation, and other transportation projects please refer to <https://www.nysdot.gov/programs/RegionalEconomicDevelopmentCouncils>

77. **Optional Question Header:**

General Certifications

Question Ref: Q_1037

Question Type: Certification

By entering your name in the box below, you certify and agree that you are authorized on behalf of the applicant and its governing body to commit the

applicant to comply with the requirements of Article 15-A of the New York State Executive Law: Participation By Minority Group Members and Women With Respect To State Contracts by providing opportunities for MBE/WBE participation. You further certify that the applicant will maintain such records and take such actions necessary to demonstrate such compliance throughout the completion of the project.

78. **Question Ref:** Q_1038
Question Type: Certification

By entering your name in the box below, you certify that you are authorized on behalf of the applicant and its governing body to submit this application. You further certify that all of the information contained in this Application and in all statements, data and supporting documents which have been made or furnished for the purpose of receiving Assistance for the project described in this application, are true, correct and complete to the best of your knowledge and belief. You acknowledge that offering a written instrument knowing that the written instrument contains a false statement or false information, with the intent to defraud the State or any political subdivision, public authority or public benefit corporation of the State, with the knowledge or belief that it will be filed with or recorded by the State or any political subdivision, public authority or public benefit corporation of the State, constitutes a crime under New York State Law.

79. **Optional Question Header:**

Funding Sources (Enter dollar amounts below)

Question Ref: Q_657
Question Type: Budget

Total Project Cost

80. **Question Ref:** Q_659
Question Type: Budget

Amount provided directly by applicant toward project

81. **Question Ref:** Q_660
Question Type: Budget

State sources committed to project

HELP SECTION

For each source, list: program name, type of assistance (loan, grant, interest rate subsidy, etc), and amount of assistance. For loans, list interest rate and term.

82. **Question Ref:** Q_662
Question Type: Budget

Federal sources committed to project

83. **Question Ref:** Q_664
Question Type: Budget

Local (municipal) sources committed to project, if different than applicant.

84. **Question Ref:** Q_665
Question Type: Budget

Private sources committed to project

HELP SECTION

For each source, list: program name, type of assistance (loan, grant, interest rate subsidy, bond financing, sales tax exemption on construction materials and/or non-manufacturing machinery or equipment, mortgage recording tax waiver, etc), and amount of assistance. For loan and bond financing, list interest rate and term.

85. **Question Ref:** Q_668
Question Type: Budget

Not-for-Profit/foundation funding committed to project

86. **Optional Question Header:**

Expenditure Activities (Enter dollar amounts below)

- Question Ref:** Q_670
Question Type: Budget

Planning

87. **Question Ref:** Q_672
Question Type: Budget

Design

88. **Question Ref:** Q_674
Question Type: Budget

Construction/Renovation

89. **Question Ref:** Q_676
Question Type: Budget

Property Acquisition

90. **Question Ref:** Q_677
Question Type: Budget

Training

91. **Question Ref:** Q_679
Question Type: Budget

Marketing, Outreach, Advertising

92. **Optional Question Header:**

Budget Categories (Enter dollar amounts below)

- Question Ref:** Q_681
Question Type: Budget

Salaries and Wages

HELP SECTION

For each person assigned by the applicant, indicate the position, title, annual salary including fringe benefits, and dollar amount to be charged to the project. (Fringe benefits include social security, workers' compensation, unemployment insurance, health insurance, and any other benefits).

93. **Question Ref:** Q_682
Question Type: Budget

Supplies/Materials

HELP SECTION

State the cost and describe briefly the supplies and materials to be purchased by the applicant. Note that the donation of supplies and materials should be listed in Other

94. **Question Ref:** Q_684
Question Type: Budget

Equipment and Machinery

HELP SECTION

This category is for the purchase of equipment and machinery directly by the applicant. List each piece of equipment/machinery to be purchased outlining the purpose of its use with an estimated cost. Note that equipment/machinery rental and the value of the use or donation of equipment/machinery should be listed in Other.

95. **Question Ref:** Q_685
Question Type: Budget

Travel

HELP SECTION

State the purpose and the estimated cost of travel by the applicant

96. **Question Ref:** Q_686
Question Type: Budget

Contractual Services

HELP SECTION

State the cost and describe briefly the extent and purpose of contractual services to be procured directly by the applicant. Each activity should be listed separately, unless procured together under one subcontract.

97. **Question Ref:** Q_688
Question Type: Budget

Other

HELP SECTION

State the cost and describe briefly budget items that do not fit in the categories above

For actual costs to be incurred list the type of cost, purpose and total cost.

For Volunteer Services – provide a generalized description and the total value.

For Donated Professional Services - indicate the service being provided and the total value.

For Donated Supplies and Materials – indicate the supplies and materials being provided and the total value

For Equipment Usage or Donated Equipment - indicate the purpose of its use and the total value.

98. **Question Ref:** Q_719

Question Type: Budget

Furniture and Fixtures

99. **Question Ref:** Q_721

Question Type: Budget

Rent

HELP SECTION

State the terms and cost of rent to be incurred by the applicant.

100. **Question Ref:** Q_722

Question Type: Budget

Utilities

HELP SECTION

State the nature of utilities to be used and the costs to be incurred by the applicant.
