NYS Housing Trust Fund Corporation
Division of Housing and Community Renewal
Office of Finance & Development
Multi-Family Programs
# Multi-Family Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Trust Fund (HTF)</td>
<td>$29,000,000</td>
</tr>
<tr>
<td>- Low-interest loans</td>
<td></td>
</tr>
<tr>
<td>Low-Income Housing Credit (LIHC)</td>
<td>$26,000,000</td>
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<tr>
<td>NYS Low-Income Housing Tax Credit (SLIHC)</td>
<td>$1,700,000</td>
</tr>
<tr>
<td>Homes for Working Families (HWF)</td>
<td>$6,400,000</td>
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<tr>
<td>- Low-interest loans in combination with tax-exempt bonds and 4% LIHC</td>
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</tbody>
</table>
Multi-Family Programs

- **Eligible Applicants**
  - Municipal Housing Authorities
  - Not-for-profit Corporations
  - For-profit Corporations (including private housing developers, limited partnerships and limited liability corporations)
  - Housing Development Fund Companies

- **Eligible Activities**
  - New construction or rehabilitation of affordable rental housing
  - Conversion of non-residential property to serve as affordable rental housing
Multi-Family Programs

• Basic Program Requirements
  - Tenants must be income qualified
  - Rents are restricted to ensure affordability
  - Regulatory term of at least 30 years

• Pre-Application Requirements
  - Evidence of site control
  - Market study/analysis
  - Appraisal supporting acquisition costs
  - Preliminary plans and specs
  - Phase 1 Environmental Assessment
Multi-Family Programs

- Multi-Family Application Resources available at [http://www.dhcr.state.ny.us/Funding/ConsolidatedFunding/](http://www.dhcr.state.ny.us/Funding/ConsolidatedFunding/)
  - NYS Consolidated Funding Application Request for Proposals
  - CFA Application Instructions CFA
  - Multi-Family Application Instructions & Screen Shots
  - Common Application Issues and Q & A
  - Reference Materials
  - Capital Programs Manual (CPM)
  - Low-Income Housing Credit Qualified Allocation Plan (QAP)
  - NYS Low-Income Housing Tax Credit Program (SLIHC) Regulation
  - Article 2-A Public Housing Law (SLIHC)
  - Design Handbook
  - Pre-Qualified Market Study Firms List
  - Regional Council Endorsement Standards
Multi-Family Programs

Two Pathways to Access Multi-Family Funding

- New Applications
- Applications Submitted Previously in 2011
Multi-Family Programs

New Applications

- Applications not submitted previously in 2011 must first register and identify the project using the Consolidated Funding Application (CFA) located at http://nyworks.ny.gov.
- Once applicants have received their CFA ID Number (four digit number) they should contact HCR at (518) 473-2525 to receive the link to the CFA Multi-Family Program Application (formerly known as the CD Online).
- Applicants who are not currently registered in the CFA Multi-Family Program Application System must fill out an Applicant Registration Form and return it to HCR.
- Once registered in the CFA Multi-Family Program Application System, you will receive an email with the link to the MFP Application along with your user id and password.
Multi-Family Programs

Applications Previously Submitted in 2011

Applications previously submitted pursuant to a October 27, 2010 or May 11, 2011 Notice of Availability of State and Federal Funds do not require the submission of a new application through the CFA process if the applicant:

- Requests that the existing application be considered under the September 7, 2011 CFA NOFA
- Certifies that the existing application remains valid
- Provides an updated development timetable
Technical Assistance

Homes and Community Renewal - Capital District Regional Office
Hampton Plaza, 6th Floor
38-40 State Street
Albany, New York, 12207
Robert Shields, Senior Project Manager (518) 486-5013
James Armstrong, Senior Project Manager (518) 486-5011
John Serio, Senior Project Manager (518) 473-6959

Homes and Community Renewal - New York City Regional Office
25 Beaver Street, 7th Floor
New York, NY 10004
Earnest Langhorne, Downstate Development Director (212) 480-7473
Michael Ferguson, Assistant Downstate Development Director (212) 480-7494
Technical Assistance

Homes and Community Renewal - Buffalo Regional Office
Electric Building, Suite 105
535 Washington Avenue
Buffalo, New York 14203
Leonard Skrill, Upstate Development Director (518) 461-6591
Kristen Slaiman, Senior Project Manager (716) 847-3085
Dan Peters, Project Manager (716) 847-7132

Homes and Community Renewal - Syracuse Regional Office
620 Erie Boulevard West, Suite 312
Syracuse, New York 13204
Lois Holden, Senior Project Manager (315) 478-7179 x 219
Kathleen Karpinski, Project Manager (315) 478-7179 x 217