

Program Questions:

ESD Business Food Waste Mitigation Grant Program Round 2

Q_15641

Are you a municipality (local public authority or public benefit corporation, a county, city, town, village, or Indian tribe residing within New York State, or any combination thereof) or a not-for-profit organization established under Sections 501(c), 501(e), 501(f), 501(k), 501(n) or 521(a) of the Federal Tax Code applying on behalf of yourself or on behalf of a New York State business?

Q_15069

Does the proposed project budget only include capital expenditures? By selecting yes, you are confirming that project funding will only be used for one or more of the following categories - Acquisition of machinery and/or equipment; New construction, renovation or leasehold improvements.

Q_15070

Does the proposed project budget include a minimum 50% matching equity contribution from the Applicant? Match can be in the form of cash or eligible state or local funding.

Q_928

Project Street Address: Please input the project street address (**Street Number and Street Name only**).

If the project has multiple locations, please input the primary street address of the project. If the project does not have a definite street address, please input the approximate street address of the project (Street Number and Street Name only).

Q_565

Project City

Q_1034

Project ZIP Code. (please use ZIP+4 if known)

Q_972

Project county or counties.

Q_616

For more than one project location, please provide full address(es) for each location. If Not Applicable, indicate "NA".

Q_572

Project Latitude (This question's value will be filled automatically, based on the project address, when the application is finalized.)

Q_573

Project Longitude (This question's value will be filled automatically, based on the project address, when the application is finalized.)

Q_184

NYS Assembly District where the project is located. (This question's value will be filled automatically, based on the project address, when the application is finalized.)

Q_190

NY Senate District where the project is located. (This question's value will be filled automatically, based on the project address, when the application is finalized.)

Q_3527

US Congressional District where the project is located. (This question's value will be filled automatically, based on the project address, when the application is finalized.)

- Choice Options: 1,2,3,4,5,6,7,8,9,10,11,12,13,14,15,16,17,18,19,20,21,22,23,24,25,26,27

Q_5476

Contract First

Q_5477

Contract Last

Q_5478

Contract Title

Q_5491

Authorized Organization

Q_5479

Contract Street

Q_5480

Contract City

Q_5481

Contract State

Q_5482

Contract Zip (please use ZIP+4 if known)

Q_5483

Contract Phone (please include area code)

Q_5484

Contract Email

Q_546

Organization Legal Name

Q_5416

Applicant First Name

Q_5417

Applicant Last Name

Q_551

Applicant Street Address

Q_552

Applicant City

Q_553

Applicant State

Q_554

Applicant ZIP Code. (please use ZIP+4 if known)

Q_651

Applicant Telephone Number (please include area code)

Q_555

Applicant Email Address

Q_547

Contact First Name

Q_1049

Contact Last Name

Q_1050

Contact Title

Q_5490

Primary Organization

Q_3688

Contact Street Address

Q_3689

Contact City

Q_3690

Contact State

Q_3691

Contact ZIP Code (please use ZIP+4 if known)

Q_562

Primary Contact Phone Number. (please include area code)

Q_3692

Contact Email

Q_1052

Additional Project Contact First Name

Q_970

Additional Project Contact Last Name

Q_1051

Additional Contact Title

Q_5492

Additional Organization

Q_3693

Additional Contact Street Address

Q_3694

Additional Contact City

Q_3695

Additional Contact State

Q_3696

Additional Contact ZIP (please use ZIP+4 if known)

Q_3697

Additional Contact Telephone Number (please include area code)

Q_561

Additional Contact Email Address

Q_575

Project Description. Concisely describe the project, indicating the location, what will be planned, designed, acquired, and/or constructed, the issues/opportunities to be addressed, and expected outcomes and deliverables. Additional details will be collected later in the application process.

Q_976

Statement of need: Provide a brief summary of the need for the project in the geographic area proposed and the project's financing needs, including funding gaps of the proposed project.

Q_929

Current State of Project Development (i.e. planning, preliminary engineering, final design, etc. You may enter N/A for non-project related applications)

Q_975

Estimated Project Timeline: include project start/completion dates, estimates for design, permitting and construction or other major steps.

Q_580

Provide a list of all federal, state, and local reviews, approvals, or permits needed or completed, including the dates when they are expected to be completed or were completed. If Not Applicable, indicate "NA".

Q_12606

Does this project require State and/or Federal Environmental Review?

- This is a conditional question.
 1. If **Yes** is selected then these questions will be displayed:
 - [Q_2364](#)
 - [Q_12607](#)

Q_2364

What is the status of State and/or Federal Environmental Review?

- This is a conditional question based on the answer to [Q_12606](#). This question displays when selecting the answer: "**Yes**"

Q_15671

If there is a co-implementor arrangement (as defined in the Grant Program Guide), you must attach an organizational chart and/or description of ownership structure for the NYS co-implementor

business.

Q_15672

Attach 2023 financial documents

Please provide audited or reviewed financials, or compiled financials with signed tax returns, for 2023. For projects with a co-implementor (as defined by the Grant Program Guide), please provide financial documents for both the applicant and the co-implementor.

Q_18473

Attach 2024 financial documents

Please provide audited or reviewed financials, or compiled financials with signed tax returns, for 2024. For projects with a co-implementor (as defined by the Grant Program Guide), please provide financial documents for both the applicant and the co-implementor.

Q_18474

Attach 2025 financial documents

Please provide audited or reviewed financials, or compiled financials with signed tax returns, for 2025. For projects with a co-implementor (as defined by the Grant Program Guide), please provide financial documents for both the applicant and the co-implementor.

Q_2332

Attach a short or long Environmental Assessment Form

Project review pursuant to the State Environmental Quality Review Act (SEQRA) must be completed prior to the award of any state funds. For projects classified as Type I or Unlisted actions,

submit a short or long Environmental Assessment Form. See "View Help" for links to forms.

Q_2333

If review of the project has been completed pursuant to State Environmental Quality Review Act (SEQRA) or National Environmental Policy Act (NEPA), please submit the Negative Declaration or Findings Statement, or Finding of No Significant Impact or Record of Decision.

Q_18485

Are you a municipality (local public authority or public benefit corporation, a county, city, town, village, or Indian tribe residing within New York State, or any combination thereof) or a not-for-profit organization established under Sections 501(c), 501(e), 501(f), 501(k), 501(n) or 521(a) of the Federal Tax Code applying on behalf of yourself or on behalf of a New York State business?

- This is a conditional question.
 1. If **Yes** is selected then **Q_18486** will be displayed

Q_18486

What type of applicant are you?

- This is a conditional question based on the answer to [Q_18485](#). This question displays when selecting the answer: "**Yes**"

Q_18480

Does this project involve an eligible co-implementor as defined by program guidelines?

- This is a conditional question.
 1. If **Yes** is selected then these questions will be displayed:
 - [Q_18481](#)
 - [Q_18482](#)
 - [Q_18483](#)

Q_18481

Name of co-implementor?

- This is a conditional question based on the answer to [Q_18480](#). This question displays when selecting the answer: "Yes"

Q_18482

What is the EIN of the co-implementor?

- This is a conditional question based on the answer to [Q_18480](#). This question displays when selecting the answer: "Yes"

Q_18483

Please describe the nature of the co-implementor business.

- This is a conditional question based on the answer to [Q_18480](#). This question displays when selecting the answer: "Yes"

Q_18484

Has the co-implementor been in business in New York State for a minimum of three years?

- This is a conditional question based on the answer to [Q_18480](#). This question displays when selecting the answer: "Yes"

Q_19168

Do you, or the co-implementor, currently own or lease the project site? If leased, do you possess the necessary rights or permissions from the owner that enables you to make capital repairs and/or improvements? Please provide a short description of project site ownership and control.

Q_18469

Please provide a detailed project scope, including a set of clear steps and timeframe for completing the project with a milestone schedule identifying significant milestones to achieve the project outcomes.

Q_15928

Please provide a detailed plan for food waste collection, equipment sizing considerations based on potential food waste sources, and plan for distribution of end product.

Q_19163

Please describe your current regulated status as it pertains to food scraps/source separated organics. Is the applicant/co-implementor currently regulated (holds a registration or permit) by the NYSDEC to recycle (6 NYCRR Part 361-3) or transport (6 NYCRR Part 364) food scraps/source separated organics? If yes, what is the regulated limit of food scraps/source separated organics that the applicant/co-implementor is allowed to recycle or transport in the permit or registration? If the facility or operation is not currently regulated by NYSDEC and this project is selected for funding, will a permit or registration be needed? If so, please explain.

Q_16072

Please describe how project personnel have sufficient experience and ability to successfully complete the proposed project.

Q_18472

Will jobs be created or retained as a result of this project? If so, how many?

Q_19167

Please describe the proposed budget for this project (including sources of match) and identify how the budget was developed. Please describe how this project will be monitored to ensure it stays within budget.

Q_18494

Please identify how operation, maintenance and repair costs will be covered.

Q_18487

Food waste collected/diverted per month (lbs) from business before project.

Q_18488

Food waste collected/diverted per month from non-business customers before project

Q_18489

Food waste collected/diverted per month (lbs) from businesses after project

Q_18490

Food waste collected/diverted from non-business customers per month (lbs) after project

Q_18491

Please explain how you determined the weights identified in the Food Waste Collected/Diverted table above.

Q_15066

Please provide a detailed description of how the proposed project will enable you to achieve your food waste mitigation goals.

Q_15067

How will you document/demonstrate that your food waste mitigation goals are being achieved?

Q_16612

Please describe your plan for creating or expanding food waste collection services to restaurants, supermarkets, and other commercial partners. What is the intended market area and how will you attract commercial customers?

Q_18492

For stationary capital improvement projects, please identify potential business food waste clients within a 50-mile radius of the facility, as well as any other food waste recycling entities in the radius. Please describe the plan for outreach to secure new clients.

Q_18493

For fleet improvement projects, please identify the size of the service region, potential business food waste clients, the intended destination recycling facility, and describe the plan for outreach to secure new clients.

Q_18470

Describe any unique or important elements that will ensure the project's success that have not been addressed above - responses may include timing, technology, location, relationships.

Q_1233

What tasks and steps need to be completed before the project can begin (e.g. obtaining permits, licenses, hiring staff, etc.)

Q_12654

Has the applicant applied for and/or been awarded funding from other New York State or local entities for this project?

- This is a conditional question.
 1. If **Yes** is selected then these questions will be displayed:

- [Q_12655](#)
- [Q_13264](#)

Q_12655

Please detail the funding applied to for this project and the entity administering the funding. Do not include funding that has been awarded.

- This is a conditional question based on the answer to [Q_12654](#). This question displays when selecting the answer: "Yes"

Q_13264

Please detail the funding awarded to this project and the entity administering the funding.

- This is a conditional question based on the answer to [Q_12654](#). This question displays when selecting the answer: "Yes"

Q_1038

By entering your name in the box below, you certify that you are authorized on behalf of the applicant and its governing body to submit this application. You further certify that all of the information contained in this Application and in all statements, data and supporting documents which have been made or furnished for the purpose of receiving assistance for the project described in this application, are true, correct and complete to the best of your knowledge and belief. You acknowledge that offering a written instrument knowing that the written instrument contains a false statement or false information, with the intent to defraud the State or any political subdivision, public authority or public benefit corporation of the State, with the knowledge or belief that it will be filed with or recorded by the State or any political subdivision, public authority or public benefit corporation of the State, constitutes a crime under New York State Law.

Q_18242

By entering your name in the box below, you are acknowledging that ESD's Contractor & Supplier Diversity policy will apply to this project Pursuant to New York State Executive Law Articles 15-A

and Article 3 of New York State Veterans' Services Law, ESD recognizes its obligation under the law to promote opportunities for maximum feasible participation of certified New York State minority and women-owned business enterprises (MWBEs) and service-disabled veteran-owned businesses (SDVOBs) in the performance of ESD projects. The Recipient shall be required to use Good Faith Efforts (pursuant to 5 NYCRR §142.8 and 9 NYCRR § 252.2(n) to achieve MWBE and SDVOB Participation. In addition, ESD's MWBE and SDVOB Participation/Equal Employment Opportunity Policy will apply to this program. Specific goals related to the total value of ESD's funding will be established on a grant-by grant basis. ESD has an agency-wide goal of 30% for MWBE participation, 15% for New York State-certified Minority-owned Business Enterprise ("MBE") participation and 15% for New York State-certified Women-owned Business Enterprise ("WBE") participation (based on the current availability of MBEs and WBEs). ESD has an agency-wide goal of 6% for SDVOB participation, based on the current availability of qualified SDVOBs.

Q_7341

By entering your name in the box below, you certify, under penalty of perjury, that the information given herein is true and correct in all respects for the company or organization applying for funding (the "Company"), presently and for the past five years: -the Company is not a party to any litigation or any litigation is not pending or anticipated that could have an adverse material effect on the company's financial condition;

-the Company does not have any contingent liabilities that could have a material effect on its solvency;

-the Company, its affiliates or any member of its management or any other concern with which such members of management have been officers or directors, have never been involved in bankruptcy, creditor's rights, or receivership proceedings or sought protection from creditors;

-the Company is not delinquent on any of its state, federal or local tax obligations;

-No principal, officer of the Company, owner or majority stockholder of any firm or corporation, or member of the management has been charged or convicted of a misdemeanor or felony, indicted, granted immunity, convicted of a crime or subject to a judgment, or the subject of an investigation, whether open or closed, by any government entity for a civil or criminal violation for: (i) any business-related activity including, but not limited to, fraud, coercion, extortion, bribe or bribe receiving, giving or accepting unlawful gratuities, immigration or tax fraud, racketeering, mail fraud, wire fraud, price fixing or collusive bidding; or (ii) any crime, whether or not business related, where the underlying conduct relates to truthfulness, including but not limited to, the filing of false documents or false sworn statements, perjury or larceny;

-the Company or any of the Company's affiliates, principal owners or Officers has not received a violation of State Labor Law deemed "willful";

-the Company or any of its affiliates has never been cited for a violation of State, Federal, or local laws or regulations with respect to labor practices, hazardous wastes, environmental pollution or

other operating practices;

-there are not any outstanding judgments or liens pending against the Company other than liens in the normal course of business.

-the Company or any of its affiliates, principal owners or officers the company has not been the subject of any judgments, injunctions, or liens including, but not limited to, judgments based on taxes owed, fines and penalties assessed by any governmental agency, or elected official against the Company.

- the Company or any of its affiliates, principal owners or officers the company has not been investigated by any governmental agency, including, but not limited to, federal, state and local regulatory agencies

-the Company or any of its affiliates, principal owners or officers the company has not been debarred from entering into any government contract; been found non-responsible on any government contract; been declared in default ore terminated for cause on any government contract; been determined to be ineligible to bid or propose on any contract; been suspended from bidding on any government contract; received an overall unsatisfactory performance rating from any government agency on any contract; agree to a voluntary exclusion from bidding or contracting on a government contract.

- the Company or any of its affiliates, principal owners or officers the company has not failed to file any of the required forms with any government entity regulating the Company. By entering your name in the box below, you agree to allow the Department of Taxation to share the Company tax information with ESD. By entering your name in the box below, you agree to allow the Department of Labor to share tax and employer information with ESD. Note: If any of the statements above are not true, in addition to entering your name, also include an explanation in the box below, indicating which issue you are addressing.